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| Building Maintenance | | | | | Task: | Pest Control Inspection | | | | | |
| INSTRUCTIONS: The assigned volunteer(s) may use these instructions to perform applicable inspections and/or preventive maintenance tasks. Additional notes/needed repairs can be listed below. Needed repairs or safety hazards should be addressed promptly. Please return the task instruction card to the maintenance binder or brother(s) assigned to coordinate maintenance activity when completed so that the maintenance schedule can be updated. | | | | | | | | | | | |
| Assigned To: | |  | | | | | | Date Assigned: | | |  |
| Assisted By: | |  | | | | | | Date Completed: | | |  |
| Frequency: | | Yearly | | Time to Complete / # of Volunteers: | | | | |  | | |
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| Task Description | | | | | | | | | | | |
| **REMINDER: Please do not attempt work that is beyond your ability to perform or the ability of those assisting.** | | | | | | | | | | | |
|  | **Have you reviewed the *Working Together Safely* (DC-82) and *Job Hazard Analysis* (DC-85) to determine the appropriate safety measures and protective equipment that should be worn?** | | | | | | | | | | |
|  | **Are high risk activities associated with this task? If so, are approved volunteers being used?** | | | | | | | | | | |
| Note: In some areas licensed pest control personnel may be required to perform pest control treatment.   * **Has an annual termite inspection been performed? (Not necessary if there are no structural wood components.) (DC-96)**   General Pest Control   * Inspect all building entrances, garbage collection rooms and trash bins and sweep as needed. * Treat around manhole covers, if needed. * Inspect the entire building interior and exterior (including attic, if applicable) for bird or insect nests and remove if possible. * Inspect between handicap signs, underside of benches, exterior lights and eaves of building. * If mice droppings are found, wipe with a 1:9 bleach/water solution.   Termite Inspection   * Inspect the building where the utilities enter. * Look for wood dust, poppy seed-like pellets (feces) or small holes around wood items. * Check that wooden skirting, decorative molding, cabinets and wooden built-in units are free from termite damage. * Move stored materials such as literature cartons clear of the walls so the room perimeter can be inspected for evidence of clay tunnels. * Visually inspect wooden items brought into the Kingdom Hall, such as furniture. Damaged wood may sound hollow and may even be crushed when tapped.   Note: When a termite infestation is found in the building itself (not in a fence or wall outside of the building), a licensed exterminator will likely need to be contracted. | | | | | | | | | | | |
| Notes / Additional Repairs Needed | | | | | | | | | | | |
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| Task Version Created By: | | | Local Design/Construction Department | | | | Version Creation Date: | | | September 28, 2016 | |